



## **Fashion Group International of Dallas™ - Four Legged Fashion: Canine Meets Couture™**

### **Grant Process**

#### **Criteria for Applicants:**

- Proof of Non-Profit Status
- Charitable organization focus is companion animals, primarily dogs.
- Location within the North Texas area.
- Annual Revenue of \$75,000 or less, and able to submit a signed Treasurer's Report or IRS Form 990.

#### **FGI – Dallas Four Legged Fashion Mission Statement:**

Fashion Group International of Dallas' Four Legged Fashion Event will award at least 1 or more grants to a North Texas non-profit animal agency that focuses on one or more of the following animal protection programs:

- Animal Rescue/Care
- Animal Adoption
- Education
- Reduction of Animal Overpopulation

All applicants that meet our criteria will be considered, but those chosen to receive support will be limited by funds available and how closely the project or group conforms to fulfilling the mission of the Fashion Group International Four Legged Fashion Event guidelines. It is the mission of the Four Legged Fashion Fund to provide support to local animal rescue organizations that might not have access to grants or state and national funding.

All decisions will be made by the Four Legged Fashion Review Board under the direction of the Board of Director's of the Fashion Group International of Dallas and will be final.

#### **Timeline:**

Grant Applications will be accepted beginning December 1, 2009 through February 28, 2010 must be postmarked no later than February 28, 2010 to be considered. Application information will be posted on the website by November 20, 2009. The grant recipients will be notified, with the grant amount mid-March 2010. Grants will be funded on August 1, 2010.

Send completed and signed application, along with all supporting documentation to:

FGI of Dallas, Inc.  
2050 North Stemmons Freeway  
P.O. Box 421109  
Dallas, Texas 75342



## Grant Applicant Form:

Name of Organization: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Position Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_  
Website: \_\_\_\_\_ EIN# \_\_\_\_\_

### Organization Board Members and Titles:

Title \_\_\_\_\_ Name \_\_\_\_\_  
Address \_\_\_\_\_ Occupation \_\_\_\_\_ Phone # \_\_\_\_\_

Title \_\_\_\_\_ Name \_\_\_\_\_  
Address \_\_\_\_\_ Occupation \_\_\_\_\_ Phone # \_\_\_\_\_

Title \_\_\_\_\_ Name \_\_\_\_\_  
Address \_\_\_\_\_ Occupation \_\_\_\_\_ Phone # \_\_\_\_\_

Title \_\_\_\_\_ Name \_\_\_\_\_  
Address \_\_\_\_\_ Occupation \_\_\_\_\_ Phone # \_\_\_\_\_

\*If a Veterinarian is on your board, pls. provide a signed statement that he/she does not profit from the relationship with your board.

*Please identify the organization's focus of activity. Check all that apply.*

**Animal Rescue/Care**     Shelter                       Non-Shelter/Foster Network

**Animal Adoption**                     

**Education:**                       Prevention of Cruelty Education for the Public  
    Spay/Neuter Responsibility and Necessity  
    Rescue or Shelter Staff Training  
    Behavior Modification Programs helping to make pets more adoptable

**Reduction of Animal Over Population:**                       Spay/Neuter Clinic  
    Spay/Neuter assistance for Low Income population  
    Spay/Neuter Prior to Adoption

### Organization Information:

Number of Paid Employees: Full Time \_\_\_\_\_ Part Time \_\_\_\_\_  
Number of Active Volunteers: \_\_\_\_\_ Average total of volunteer hours worked a week: \_\_\_\_\_  
Year Incorporated: \_\_\_\_\_ Year 501c3 status was received: \_\_\_\_\_  
Income in last Fiscal Year: \$ \_\_\_\_\_ in Year \_\_\_\_\_  
Expenses in Last Fiscal Year: \$ \_\_\_\_\_ in Year \_\_\_\_\_  
Number of Animals your organization served last year: \_\_\_\_\_



**Organization Mission:**

Please submit a brief narrative of your history, current focus and recent accomplishments. Include brochures, newsletters, or other items that highlight your mission.

**Organization Grant Request Focus:**

- General Support
- Spay/Neuter Assistance
- Shelter Improvement
- Equipment Purchase or Repair
- Other Special Project: \_\_\_\_\_

Grant Request \$ \_\_\_\_\_ (**\$5000 max**)

Any organization may request only **30%** of last year’s annual income.

**Grant Request Focus:**

Please summarize in 40 words or less the specific purpose for which you are requesting funds:

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**Grant Request Budget:**

Please include a detailed budget for your request including documentation detailing how the grant monies will be used. Provide as much information, such as photographs of equipment with list price, contractor’s estimates, or medical charges and number of animals that can be served by your program. Any project budget that exceeds \$5,000.00 must include how you will attain the balance of funds for your project.

Signature of Applicant \_\_\_\_\_

Print Name \_\_\_\_\_ Title \_\_\_\_\_

**Supporting Documentation Requirements:**

501c3 Determination Letter

1<sup>st</sup> page of Articles of Incorporation showing the seal or signature of the Secretary of State

Latest year’s Signed Treasurer’s Report or copy of Filed IRS Form 990

**Accountability/Follow Up Report**

Within 6 months after receipt of funds from FGI of Dallas, Four Legged Fashion Fund, an accountability report will be required showing how the funds were used and what accomplishments were attained. Photographs able to be used at future FLF events will be required. All materials including photographs become the property of FGI of Dallas and The Four Legged Fashion Fund and will not be returned to the submitting party.

